

Financial Controller

Are you looking for a finance role where you can work independently while contributing to meaningful change? As our financial controller, you will play a key role in safeguarding our finances and supporting our mission. You will be part of an organisation that values independence, credibility, solution-oriented thinking, and strong collaboration – principles that shape how we work and the impact we strive to create every day.

Period

12 months (with possibility of renewal)

Work experience

At least 5-7 years

Remuneration

Between € 4,700 and € 5, 500 (based on fulltime employment).

Location

Amsterdam, the Netherlands

Working hours

40 per week

Closing date

Applications will be considered on a rolling basis.

Starting date

As soon as possible.

The Access to Medicine Foundation is a non-profit organisation, based in Amsterdam, the Netherlands. Our mission is to guide and incentivize healthcare companies to do more for people living in low- and middle-income countries (LMICs) who cannot access the essential healthcare products they need. The core pillar of our work is researching how essential healthcare companies address the affordability and accessibility of their products in these countries. To translate our research into real-world change, we engage with leading organisations, including companies, NGOs, investors and governments.

The Foundation covers more healthcare industries beyond the innovative research-based pharmaceutical companies that it has been covering for 15 years, as outlined in the new strategy starting 2022. We are now looking for a new financial controller with solid experience in the private sector and/or with financial processes typical for NGO's, such as grant budgeting, donor compliance and project-based accounting. The financial controller brings a proactive, solution-driven mindset and combines curiosity, motivation, flexibility, and precision in everything they do.

About the role

The Financial Controller will work under the management of the Chief Operating Officer. In this role you will independently manage the full scope of our day-to-day financial operations. As the

sole financial professional within the Foundation, it is important that you bring strong knowledge of Dutch regulations, legislation and accounting standards. You communicate clearly, work with care and precision, and feel comfortable operating in both Dutch and English.

- Manage day-to-day accounting activities, including reviewing and processing invoices, journal entries, and payments;
- Carry out month-end, quarter-end, and year-end closing activities;
- Oversee the monthly payroll check with HR; payroll processing itself is outsourced to an external provider;
- Manage the annual audit process;
- Prepare and deliver financial reporting for the Management Team, Supervisory Board and funders;
- Support the preparation of the annual budgets;
- Contribute to drafting funding proposals;
- Oversee all pension and insurance-related administration;
- Support HR with tasks such as 30% ruling applications, WKR matters, and general HR related advice;
- Collaborate closely with Operations and HR on organisational policies and procedures;
- Provide the Management Team with guidance and advice on budgeting, liquidity and broader financial matters;
- Ensure the Foundation remains fully compliant with all legal and statutory requirements.

What you bring to our mission

You are highly organised and ensure that financial processes run smoothly and accurately. You collaborate easily with colleagues and external stakeholders, communicate clearly, and work with precision. Even in busy periods, you maintain structure, keep oversight of multiple tasks, and prioritise effectively.

You proactively identify and resolve bottlenecks, and you know when to involve others. You handle sensitive financial information with discretion and have a good sense of what the organisation needs to operate effectively. Proficiency in MS Office and comfort with financial systems come naturally to you.

- At least 5-7 years of relevant finance and accounting experience;
- Bachelor's degree (HBO or WO) in Finance or Accounting;
- Experience with financial processes typical for NGO's, such as grant budgeting, donor compliance and project-based accounting;
- Strong ability to analyse financial data and prepare reports, statements, and projections;
- Experience with budgeting, forecasting, and financial analysis;
- Knowledge of financial accounting systems (experience with Twinfield is an asset);

- Advanced proficiency in Microsoft Excel;
- High level of accuracy and strong attention to detail;
- Solid understanding of Dutch regulations, legislation, and accounting standards;
- Familiarity with the Dutch Tax system;
- Ambitious and eager to learn new skills;
- Fluent in Dutch and English (written/verbal) – this is an important requirement;
- The position will be based in Amsterdam and a valid work permit to work in the Netherlands is needed, EU applicants welcome.
- Availability to start as soon as possible.

What we offer you:

- Work in a diverse team with international backgrounds who are all based in our Amsterdam office. This position is not available for remote working in a country outside the Netherlands (there will be no compensation for relocation costs).
- Dynamic, fast-paced and innovative working environment;
- An independent hands-on position with room for problem solving and initiative;
- The possibility to work in a small, dedicated team where you can learn from each other;
- Benefits that include 25 holidays on an annual basis based on a full-time employment, company pension scheme, holiday allowance and reimbursement of public transport to work (if living beyond 10KM from the office).

How to apply:

Interested in this exciting opportunity? Please send your cover letter with your motivation on why you would like to join the Access to Medicine Foundation and how you think you will fit in our team, your resume, the contact details of two references (e-mail address)